

SWANTON TOWNSHIP
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES

BOARD OF TRUSTEES SPECIAL MEETING MINUTES March 24, 2026 – 6:00 p.m.

The Swanton Township Board of Trustees met in Special Session on Tuesday, March 24, 2026, at 6:00 p.m. at the Swanton Township Hall.

1. Call to Order

Chair Mike Nowicki called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance and a Moment of Silence.

2. Roll Call

- Trustee Bill Anderson – Present
- Trustee Matt Beil – Present
- Trustee Mike Nowicki – Present
- Fiscal Officer Mindy Curry – Present

A quorum was established.

3. Opening of the Special Meeting

4. Confirmation of Zoning Inspector Appointment

- Motion to confirm that Ben Mooney accepted the Zoning Inspector position on March 11, 2026 and began duties immediately.

Motion by: Beil Second by: Anderson Roll Call: Anderson Yes, Beil Yes, Nowicki Yes Motion carried.

5. Executive Session – ORC 121.22(G)(3) Purpose: To discuss pending or imminent court action, zoning matters, and to receive legal advice from counsel.

- Motion to enter Executive Session at 6:02 p.m.

Motion by: Anderson Second by: Beil Roll Call: Anderson Yes, Beil Yes, Nowicki Yes Motion carried.

- Motion to return from Executive Session at 6:41 p.m.

Motion by: Anderson Second by: Beil Roll Call: Anderson Yes, Beil Yes, Nowicki Yes Motion carried.

- Action Taken: None

6. Discussion and Approval of the 2026 Permanent Budget

- Motion to approve the 2026 Permanent Budget as presented.

Motion by: Beil Second by: Anderson Roll Call: Anderson Yes, Beil Yes, Nowicki Yes Motion carried.

7. Dynegy / Toledo Edison Aggregation Flyer Discussion/Action Notes:

- Bill: He will take care of, account numbers needed to opt out online
- Mindy: Will message OTA to see if they have a group rate
- Motion to OPT out of service with Dynegy/Toledo Edison before the dates noted on the postcards to be automatically enrolled'

Motion by: Beil Second by: Anderson Roll Call: Anderson Yes, Beil Yes, Nowicki Yes Motion carried.

8. Faithful Performance Coverage

- Motion to authorize adding the Fiscal Officer, three Trustees, and the Zoning Inspector to the Ohio Plan faithful performance coverage at a limit of \$160,000, with an annual premium of \$385, and to approve payment to Hylant Administrative Services.

Motion by: Beil Second by: Anderson Roll Call: Anderson Yes, Beil Yes, Nowicki Yes Motion carried.

Resolution 2026-03-24-01 – Adoption of Faithful Performance Coverage.

- Motion to adopt Resolution 2026-03-24-01.

Motion by: Anderson Second by: Beil Roll Call: Anderson Yes, Beil Yes, Nowicki Yes Motion carried.

9. Employee Work Hours and Uniforms

Discussion Notes:

- 4 Day, 10 Hour Shifts (6:00 a.m.–4:00 p.m.) during spring/summer, one worker Mon, Tue, Wed, Thur and the other worker Tue, Wed, Thur, Fri, hours would start 1st day of Spring, finish last day of Summer
- Would be better for the workers to start earlier and wear bright neon colors to be more visible for safety
- If it doesn't work out then the hours will be switched back to 7:00 a.m.–3:00p.m.
- Burial coverage, would result in alternate day off or overtime
- Boot allowance: \$150 per year; uniforms \$250 per year
- Shirts/hoodies/etc. embroidered for Zoning, Trustees and Fiscal Officer
- Badge for Zoning Inspector, business cards and Swanton Township magnet for vehicle

Action Taken:

- Employee hours set at 6:00 a.m.–4:00 p.m. 4 days a week effective immediately and Anderson will let employees know who is working Monday -Thursday and Tuesday -Friday
- Uniform - Anderson will research uniform costs and pricing with companies
- Shirts/Hoodies, etc... approved for Trustee, Fiscal Officer and Zoning
- \$150 per year, steel toe boot allowance approved and will be effective after a Boot Policy is in place
- Boot policy to be drafted for next meeting by Curry

- Motion to approve the above noted actions taken.

Motion by: Beil Second by: Anderson Roll Call: Anderson Yes, Beil Yes, Nowicki Yes Motion carried.

11. Purchase Orders

- Motion to approve the following Purchase Orders as one Motion

PO 41-2026 – Super Blanket Certificate For Small Tools and Minor Equipment for example speakers, printer, microphone.

PO 39-2026 – \$10 Online Fee (1000-110-599-0000) for the online fee to process Toledo Edison payments.

PO 40-2026 – \$18 Online Fee (2031-330-599-0000) for the online fee to process Toledo Edison payments.

Motion by: Anderson Second by: Beil Roll Call: Anderson Yes, Beil Yes, Nowicki Yes Motion carried.

12. Public Comments

- No public comments were made

13. Adjournment

- Motion by Anderson to adjourn the meeting, Seconded by Beil.

Roll Call Vote:

- Anderson – Yes
- Beil – Yes
- Nowicki – Yes

Motion Passed.

The meeting adjourned at 6:55 p.m.

Visitors Present: 16

Visitors Signed In: 13

Melinda S. Curry, Fiscal Officer

Trustee

These minutes are a draft and will not be official until approved by the Board of Trustees.