

**SWANTON TOWNSHIP**  
**BOARD OF TRUSTEES**  
**SPECIAL MEETING MINUTES**

BOARD OF TRUSTEES SPECIAL MEETING MINUTES March 9, 2026 – 5:30 p.m.

The Swanton Township Board of Trustees met in Special Session on Monday, March 9, 2026, at 5:30 p.m. at the Swanton Township Hall.

1. Call to Order

Chair Mike Nowicki called the meeting to order at 5:37 p.m., followed by the Pledge of Allegiance and a Moment of Silence.

2. Roll Call

- Trustee Bill Anderson – Present
- Trustee Matt Beil – Present
- Trustee Mike Nowicki – Present
- Fiscal Officer Mindy Curry – Present

A quorum was established.

3. Executive Session – Zoning Inspector Applicants

The next item was to enter Executive Session to conduct interviews for the Zoning Inspector position and to take any action deemed necessary, including discussion and possible action on a Zoning Commission appointment, and to consider the employment of a public employee (Zoning Inspector applicants) pursuant to Ohio Revised Code 121.22(G)(1).

Motion by Nowicki to enter Executive Session to consider the employment of a public employee (Zoning Inspector applicants). Seconded by Anderson.

Roll Call:

- Anderson – Yes
- Beil – Yes
- Nowicki – Yes

Motion Passed.

The Board entered Executive Session at 5:39 p.m. The Fiscal Officer and Trustees were present.

Interviews Conducted:

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- 5:44 p.m. – 6:00 p.m. – Interview #1
- 6:03 p.m. – 6:19 p.m. – Interview #2
- 6:20 p.m. – 6:42 p.m. – Interview #3
- 6:43 p.m. – 7:05 p.m. – Interview #4

#### 4. Return to Open Session

The Board returned to Open Session at 7:22 p.m.

Motion by Nowicki to return to Open Session. Seconded by Anderson.

Roll Call:

- Anderson – Yes
- Beil – Yes
- Nowicki – Yes

Chair Nowicki stated that the Board had been in Executive Session and no decisions were made during Executive Session.

#### 5. Discussion and Possible Action – Zoning Inspector Position

The Board discussed the candidates interviewed for the Zoning Inspector position.

Nomination: Trustee Anderson nominated Zach Mikolajczyk for the position of Swanton Township Zoning Inspector. Seconded by Trustee Beil.

Roll Call Vote on Nomination:

- Anderson – Yes
- Beil – Yes
- Nowicki – No

Motion Passed.

Motion by Nowicki to offer Zach Mikolajczyk the position of Swanton Township Zoning Inspector, effective immediately, at a rate of \$25 per hour, mileage reimbursement at the current IRS rate, and \$50 monthly phone compensation.

Seconded by Beil.

Roll Call Vote:

- Anderson – Yes
- Beil – Yes
- Nowicki – Yes

Motion Passed.

Chair Nowicki will reach out to Zach to make the offer.

6. Zoning Commission Appointment

The Board discussed interested applicants for appointment to the Swanton Township Zoning Commission.

Motion by Anderson to appoint Bruce Wholf to the Swanton Township Zoning Commission for a term ending April 30, 2026.

Seconded by Nowicki.

Roll Call Vote:

- Anderson – Yes
- Beil – Yes
- Nowicki – Yes

Motion Passed.

Vice Chair Beil will contact Bruce Wholf.

Public Comments

Cybersecurity Compliance

A member of the audience, John, provided information regarding cybersecurity compliance requirements and documentation standards for public entities, including considerations related to Ohio House Bill 96 and insurer expectations for risk management.

Information reviewed included materials from FalconForgeAI, a company offering cybersecurity governance and compliance tools for public organizations.

Topics he discussed included:

- Cybersecurity compliance requirements for public entities
- Conducting a cybersecurity readiness or gap analysis
- Baseline cybersecurity policies and procedures
- Staff training and security awareness programs

- Documentation and audit preparation
- Technology tools for compliance tracking and policy management

The Board was informed of the importance of establishing baseline cybersecurity policies and training programs to meet state and insurance requirements and protect township data.

The State compliance deadline is July 1, 2026.

No formal action was taken. Information will be forwarded to the Board.

#### Trash Service Inquiry

A resident asked about missed trash pickup by Stevens Disposal. The resident was provided with the company's contact number.

No additional comments were made.

#### 7. Adjournment

Motion by Beil to adjourn the meeting.

Seconded by Anderson.

#### Roll Call Vote:

- Anderson – Yes
- Beil – Yes
- Nowicki – Yes

Motion Passed.

The meeting adjourned at 8:07 p.m.

Visitors Present: 9

Visitors Signed In: 3

Trustee:

Michael Nowicki \_\_\_\_\_

Fiscal Officer:

Melinda S Curry \_\_\_\_\_