

RECORD OF PROCEEDINGS

MINUTES OF ORGANIZATION MEETING

HELD JANUARY 2, 2004

Meeting opened at 5:00 p.m. by Chairman John Warkentin.

Trustees present: John Warkentin, Mike Lewandowski, Dennis Tippie

Visitors Present: Refer to visitor's list 5 people signed.

Pledge of Allegiance was recited.

Clerk Bill Cook swore in Mike Lewandowski to his new term as Swanton Township Trustee.

Motion by Mike Lewandowski to approve and sign the following as presented:

1. Swanton Township's vacation & sick leave policy for 2004.
2. Paid holidays for Swanton Township fulltime workers.

Seconded by Dennis Tippie

Mike Lewandowski – Yes Dennis Tippie – Yes John Warkentin – Yes
Motion Carried

Motion by Mike Lewandowski to elect John Warkentin as Chairman for 2004, seconded by John Warkentin.

Mike Lewandowski – Yes John Warkentin – Yes Dennis Tippie - No
Motion Carried

Motion by John Warkentin to elect Mike Lewandowski as Vice Chairman for 2004, seconded by Mike Lewandowski.

John Warkentin – Yes Mike Lewandowski – Yes Dennis Tippie - Yes
Motion Carried

The following motions were made by Mike Lewandowski and seconded by Dennis Tippie.

Motion to make all money on hand available for current expenses.

Motion to ask for advance on taxes collected and have the chairman of the trustees sign that request.

Motion to accept the amounts and rates as determined by Budget Commission.

Mike Lewandowski – Yes Dennis Tippie – Yes John Warkentin - Yes
Motions Carried

Motion by Mike Lewandowski to resolve that Swanton Township have an annual program where there is a conversion of all of accrued leave earned and paid during the year for fulltime employees, to comply with Ohio Public Employees Retirement System regulations. Seconded by Dennis Tippie.

Mike Lewandowski – Yes John Warkentin – Yes Dennis Tippie – Yes
Motion Carried

RECORD OF PROCEEDINGS

MINUTES OF

ORGANIZATION MEETING

HELD

JANUARY 2, 2004

Page Two

**Motion by Mike Lewandowski to resolve that Swanton Township, Lucas County, Ohio is on record as being opposed to all annexation of its territory unless it specifically, by resolution indicates otherwise. Copies of this resolution to be sent to the Village of Swanton (council members, mayor and administrator) the Village of Whitehouse and the Lucas County Commissioners. Seconded by Dennis Tippie.
Mike Lewandowski – Yes Dennis Tippie – Yes John Warkentin – Yes
Motion Carried**

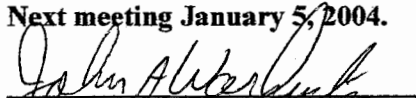
The trustees initialed their approval of the December 2003 bank statement.

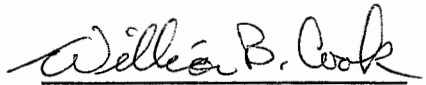
The trustees will hold on the employee handbook until the next meeting.

The trustees will meet with the Chairmen of BZA & Zoning to cover record keeping and ways to keep their meetings flowing.

Trustee Chairman John Warkentin said if there are no objections the meeting stands adjourned at 5:16 p.m.

Next meeting January 5, 2004.


Trustee Chairman


Clerk