

## RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING

HELD DECEMBER 22, 2003

Meeting opened at 7:30 p.m. by Chairman John Warkentin.

Trustees Present: John Warkentin, Dennis Tippie, Mike Lewandowski

Visitors Present: Refer to visitor's list 11 people signed.

The Pledge of Allegiance was recited.

Motion by Mike Lewandowski to name "Farmers & Merchants State Bank" as Swanton Township's depository of active, inactive and interim deposits beginning January 1, 2004 to and including December 31, 2005, and open a checking account with "Farmers & Merchants State Bank" and close the checking account with "National City Bank" as soon as possible. Seconded by Dennis Tippie.

Mike Lewandowski - Yes Dennis Tippie - Yes John Warkentin - Yes  
Motion Carried

Motion by Mike Lewandowski to approve and waive the reading of the minutes of previous regular meeting of December 8, 2003, as amended, seconded by John Warkentin.

Mike Lewandowski - Yes John Warkentin - Yes Dennis Tippie - No  
Motion Carried

Financial report was presented.

Statement of bills due for payment was presented.

Motion by Mike Lewandowski to pay bills, Voucher No. 17538 thru 17568 and sign payment register report. Copy in file. Seconded by Dennis Tippie.

Mike Lewandowski - Yes Dennis Tippie - Yes John Warkentin - Yes  
Motion Carried

Enter correspondence, copies in file.

Enter letter dated December 17, 2003 from Lucas County Engineer Office regarding State Capital Improvement/Local Transportation Improvement Program Funding for Program Years 2004, 2005, 2006 Projects. Swanton Township's Berkey-Southern Road Project was approved by the District Integrating Committee to be sent down to the OPWC for their approval. Type formal applications for this project are due in the county engineer's office by Monday, January 26, 2004. Mike Lewandowski has the original letter and OPWC application forms for the township's secretary to complete. The total project is estimated at \$76,000.00 with the county engineer's in-kind amount to be \$10,000.00 and Swanton Township's share \$29,000.00. Mike will work with the Port Authority to have them help financially with this project.

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HELD DECEMBER 22, 2003

Page Two

Enter Swanton Township Zoning Commission regular meeting minutes of November 17, 2003.

Enter letter dated November 21, 2003 from Toledo Lucas County Planning Commission's approval of text amendments to the Swanton Township Zoning Resolution regarding billboards or poster panels. Copies of this letter were given to the zoning board and the trustees.

Enter letter dated December 18, 2003 from Toledo Lucas County Planning Commission with an answer to their request for legal opinion – ability of township to ban billboards. Included with that letter was an opinion from John Borell, Assistant Lucas County Prosecuting Attorney, stating that a township can validly regulate the construction of billboards or other off-premises advertising. However, a township cannot ban all billboards. Copies of this letter and opinion were given to the zoning board and the trustees.

Discussion followed.

Enter "Winter 2003 Keep Toledo/Lucas County Beautiful" newsletter. Included was a copy of recycler's list.

Enter letter dated December 17, 2003 from Sue Rioux, Lucas County Recorder regarding the filing of all zoning and resolutions and zoning amendments in the Office of County Recorder. Zoning Inspector Gary Heinemann has the original of this letter.

Enter copy of article entitled "Law Protects Rural Drainage."

Zoning Inspector Gary Heinemann reported on the following:

1. Report dated December 19, 2003 with no zoning approvals issued.
2. On December 15, 2003 Jim Cannaley submitted a rezoning application for land located at 12360 & 12440 Airport Highway. To be rezoned from A-Agricultural to C-2 Commercial. This property is located across from Charlie's Restaurant.
3. Quad-Concept on Airport Highway will remove their temporary sign by January 1, 2004.

The trustees are working on township hall rental rates.

John Warkentin said there is nothing new to report on the Hallett Ave. overpass.

It was reported that there will be a 4-way stop at Sunshine Corners by January 7, 2004. Discussion followed.

## RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING

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Page Three

Enter letter dated December 8, 2003 from John Warkentin with his concerns about the proposed "Lucas County, Countywide All Natural Hazard Mitigation Plan." Discussion followed with the trustees taken no action on this plan.

Dennis Tippie said he is waiting for information from Jim Bell about the proposed township website.

Dennis Tippie said in the recent audit report it was stated that all worker's timecards must be the same. When the trustees voted to change the secretary's timecard to be the same as the road workers he believes that this is a step backward.

Motion by Dennis Tippie to have all employees fill out a daily timecard. There was no second to this motion, therefore the motion failed. Discussion followed with John Warkentin defending the road workers and said there is no need to change their time cards. Mike Lewandowski said there is no problem with the timecards as they exist and he also defended the road workers.

Motion by Mike Lewandowski to set the organization meeting for Friday, January 2, 2004 at 7:30 p.m., and set the Swanton Township Trustee's meeting schedule for 2004 as follows:  
Starting Monday, January 5, 2004 at 7:30 p.m. and every two weeks throughout the year. This schedule will be posted in the Swanton Township Trustee notice box and placed in the Swanton Enterprise and The Key. Seconded by Dennis Tippie.  
Mike Lewandowski - Yes Dennis Tippie - Yes John Warkentin - Yes  
Motion Carried

The following motions were made by Mike Lewandowski and seconded by Dennis Tippie.

1. To pay the trustees and clerk on a monthly basis in 2004.
2. The township will pay \$75.00 per day for expenses at the Winter and Summer Convention and the Auditor of State's Local Government Officials' Conference for the trustees & clerk.
3. If the health insurance premium for 2004 is raised the township will pay the increase.
4. The township will pay for health care, life, dental & vision insurance for John Warkentin, Mike Lewandowski, Dennis Tippie & Bill Cook for their term of office.
5. The Swanton Township Trustees and Clerk are entitled to the maximum compensation permitted per the Ohio Revised Code.

Mike Lewandowski - Yes Dennis Tippie - Yes John Warkentin - Yes  
Motion Carried

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Page Four

Dennis Tippie stated that he was appointed by the Lucas County Engineer to the "Access Management Committee" for the whole county.

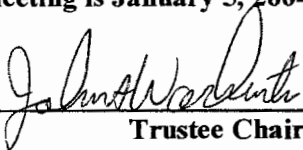
John Warkentin said there are changes coming in the Village of Swanton one of them being the village council is not in favor of the fire district.

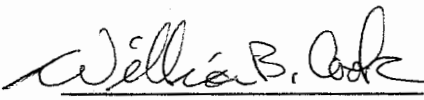
Mary Solomon said in the December 9, 2003 Swanton Enterprise the meeting schedule was listed for the zoning board with the meetings starting at 7:30 p.m. Is this being corrected? Clerk Bill Cook said that the township secretary was not informed of the meetings start time being changed from 7:30 p.m. to 7:00 p.m. He feels the secretary is caught in the middle and is not informed of changes when they occur. Dennis Tippie said we need to have a workshop to address some of these issues.

Ed Snyder said that at the November 17, 2003 zoning meeting Stu Draheim announced he would like to remain on the zoning board, but would step down as chairman. The zoning board is in need of a chairman and vice-chairman.

Trustee Chairmn John Warkentin said if there are no objections the meeting stands adjourned at 8:23 p.m.

Next meeting Organizational Meeting January 2, 2004 & next regular meeting is January 5, 2004.

  
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Trustee Chairman

  
\_\_\_\_\_  
Clerk