

SWANTON TOWNSHIP

RECORD OF PROCEEDINGS

MINUTES OF: ORGANIZATIONAL MEETING

HELD: JANUARY 9, 2024

Trustee Mike Nowicki took the Oath of Office from Fiscal Officer Peggy Michael.

Trustee Jeff Michael called the 2024 Organizational Meeting of the Swanton Township Board of Trustees to order at 7:30 PM.

Roll Call:

Trustee Jeff Michael	- Present
Trustee Mike Nowicki	- Present
Fiscal Officer Peggy Michael	- Present

Visitors Present: 7

Executive Session

1. To consider the appointment of a public official and discipline of employees pursuant to ORC § 121.22(G)(1).

Motion by Jeff Michael to go into executive session at 7:33 PM to consider the appointment of a public official and discipline of employees pursuant to ORC § 121.22(G)(1). Seconded by Mike Nowicki. Roll Call: Jeff Michael, yes; Mike Nowicki, yes. **Resolution 1-2024.**

Kyle McPherson was invited to the Executive Session.

Returned from Executive Session at 8:06 PM. No action or voting took place while in Executive Session.

Vacancy on the Board of Trustees – Appointment of Township Trustee

Trustee Jeff Michael stated that the Ohio Revised Code 503.24 states that if there is a vacancy on the Board, the remaining Board of Township Trustees shall appoint a person having the qualifications of an elector to fill such vacancy for the unexpired term or until a successor is elected. Trustee Michael continued that Kyle McPherson is a former Trustee and Zoning Commission Chairperson and has the required qualifications to fill such vacancy for the unexpired term. Appointing former Trustee McPherson will provide consistency and experience on the Board of Trustees.

Motion by Jeff Michael by the authority placed on the Board of Township Trustees by Ohio Revised Code Statute 503.24 to appoint Kyle McPherson to fill the unexpired term of Trustee, ending 12/31/2025, on the Swanton Township Board of Trustees. Seconded by Mike Nowicki. Roll Call: Jeff Michael, yes; Mike Nowicki, yes. Motion Carried. **Resolution 2-2024.**

Trustee Kyle McPherson took the Oath of Office from Fiscal Officer Peggy Michael and took her seat.

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Appointment of Zoning Inspector

Zoning Inspector Gary Schroeder submitted his resignation on December 22, 2023 due to the desire to travel. Gary recommended Kim Middleton to be appointed as Zoning Inspector.

Motion by Mike Nowicki to appoint Kim Middleton as Zoning Inspector. Seconded by Kyle McPherson. Roll Call: Mike Nowicki, yes; Kyle McPherson, yes; Jeff Michael, yes. Motion Carried. **Resolution 3-2024.**

Organization of 2024 Board of Trustees

2. Election of Chairperson

Trustee Mike Nowicki nominated Jeff Michael as the 2024 Chairman. Seconded by Kyle McPherson. Roll Call: Mike Nowicki, yes; Kyle McPherson, yes; Jeff Michael, yes. Trustee Jeff Michael elected as Chairman by a majority of the vote. **Resolution 4-2024.**

3. Election of Vice Chairperson

Trustee Jeff Michael nominated Mike Nowicki as the 2024 Vice Chairman. Seconded by Kyle McPherson. Roll Call Jeff Michael, yes; Kyle McPherson, yes; Mike Nowicki, yes. Trustee Mike Nowicki elected as Vice Chairman by a majority of the vote. **Resolution 5-2024.**

Organizational Resolutions

Motion by Mike Nowicki to:

1. To make all monies on hand available for current expenses;
2. To pay the Trustees and Fiscal Officer on a monthly basis in 2024;
3. To compensate the Trustees and Fiscal Officer at the rate authorized by O.R.C. Sections 505.24 and 507.09;
4. Approve a reasonable amount requested by the Fiscal Officer to cover the costs the township fiscal officer is required to incur to meet the requirements of O.R.C. Section 507.12, including registration fees, lodging and meal expenses, and travel expenses;
5. All expenses of the Trustees and Fiscal Officer will be reimbursed in accordance with the Swanton Township Expense Policy

Seconded by Kyle McPherson. Roll Call: Mike Nowicki, yes; Kyle McPherson, yes; Jeff Michael, yes. Motion Carried. **Resolution 6-2024.**

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2024 Swanton Township Trustees Regular meeting schedule

Motion by Mike Nowicki to set the 2024 Swanton Township Trustees Regular meeting dates for the 2nd and 4th Tuesday of the month. All Regular meetings will start at 7:30 PM. Seconded by Kyle McPherson. Roll Call: Mike Nowicki, yes; Kyle McPherson, yes; Jeff Michael, yes. Motion Carried. **Resolution 7-2024.**

Notice of the meeting schedule will be posted on the Township's Website and Township Message Board.

Appointments

1. Toledo-Lucas County Health District Advisory Council – Chairman Jeff Michael will represent Swanton Township on the Toledo-Lucas County Health District Advisory Council.
2. Lucas County 911 Regional Council of Governments Administrators Technical Advisory Committee

Motion by Kyle McPherson to appoint Chairman Jeff Michael to represent Swanton Township on the Lucas County 911 Regional Council of Governments Administrators Technical Advisory Committee. Seconded by Mike Nowicki. Roll Call: Kyle McPherson, yes; Mike Nowicki, yes; Jeff Michael, yes. Motion Carried. **Resolution 8-2024.**

3. Northwest Ohio Advanced Energy Improvement District Board

Motion by Jeff Michael to appoint Kyle McPherson as the representative for Swanton Township on the Northwest Ohio Advanced Energy Improvement District Board. Seconded by Mike Nowicki. Roll Call: Jeff Michael, yes; Mike Nowicki, yes; Kyle McPherson, yes. Motion Carried. **Resolution 9-2024.**

Motion by Jeff Michael to adjourn at 8:26 PM. Seconded by Mike Nowicki. Roll Call: Jeff Michael, yes; Mike Nowicki, yes; Kyle McPherson, yes. **Resolution 10-2024.**

Signed: 
Peggy Michael, Fiscal Officer

Signed: 
Trustee