

SWANTON TOWNSHIP
RECORD OF PROCEEDINGS
MINUTES OF: REGULAR MEETING
HELD: OCTOBER 10, 2023

Chairman Jeff Michael called the October 10th Regular Meeting of the Swanton Township Board of Trustees to order at 7:30 PM.

Roll Call:

Trustee Jeff Michael	- Present
Trustee Kyle McPherson	- Absent
Trustee April Grajczyk	- Present
Fiscal Officer Peggy Michael	- Present

Visitors Present: 1

Business of the Fiscal Officer

Motion by April Grajczyk to approve the minutes of the September 26, 2023 Regular Meeting. Seconded by Jeff Michael. Roll Call: April Grajczyk, yes; Jeff Michael, yes; Kyle McPherson, absent. Motion Carried. **Resolution 73-2023.**

Motion by April Grajczyk to pay Warrant Numbers 7389 through 7402 and sign the payment report. Seconded by Jeff Michael. Roll Call: April Grajczyk, yes; Jeff Michael, yes; Kyle McPherson, absent. Motion Carried. **Resolution 74-2023.**

Motion by April Grajczyk to adopt the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Seconded by Jeff Michael. Roll Call: April Grajczyk, yes; Jeff Michael, yes; Kyle McPherson, absent. Motion Carried. **Resolution 75-2023.**

Motion by April Grajczyk to Request for Advance of Taxes Collected and have the Chairman of the Board of Trustees sign that request. Seconded by Jeff Michael. Roll Call: April Grajczyk, yes; Jeff Michael, yes; Kyle McPherson, absent. Motion Carried. **Resolution 76-2023.**

Fiscal Officer Peggy Michael reported that the September bank statement has been reconciled and signed by the Trustees.

Fiscal Officer Peggy Michael entered the correspondence into the Record.

Swanton Township's Auditor of State Financial Audit Results - Fiscal Officer Peggy Michael reported the Auditor of State's Office (AOS) has completed the Agreed-Upon Procedures (AUP) engagement for Swanton Township for the fiscal years ended December 31, 2022 and 2021. There were no exceptions or issues for this AUP.

Attached is an email from the Auditor that performed the Audit saying "It has been a pleasure working with Peggy and the Township on the AUP. It was a great audit!" **See Attached.**

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Zoning Report

1. Trustee April Grajczyk gave the Zoning report.

Roads Report

2. Trustee Jeff Michael gave the Roads report.

Cemetery Report

1. Trustee Jeff Michael gave the Cemetery report.

Old Business - None

New Business - None

Executive Session - None

Motion by April Grajczyk to adjourn at 8:00 PM. Seconded by Jeff Michael. Roll Call: April Grajczyk, yes; Jeff Michael, yes; Kyle McPherson, absent. Motion Carried. **Resolution 77-2023.**

Signed: 
Peggy Michael, Fiscal Officer

Signed: 
Trustee

RE: [External]Re: Swanton Township Exit Information



● **Kaleb S. Westrick** <kswestrick@ohioauditor.gov>  Fri, Oct 6 at 1:27 PM
To: Jeff Michael, k.mcpherson@swantontwp.org
, a.grajczyk@swantontwp.org
Cc: p.michael@swantontwp.org

Thank you, Jeff. I appreciate the correction on the letter as well as it's return. We will get this turned in for processing and release. It should be released from Columbus within two to three weeks. It has been a pleasure working with Peggy and the Township on the AUP. It was a great audit!

Take care,

Kaleb Westrick



Kaleb S. Westrick
Assistant Auditor
Auditor of State Keith Faber

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