

**SWANTON TOWNSHIP**

**RECORD OF PROCEEDINGS**

**MINUTES OF: ORGANIZATIONAL MEETING**

**HELD: JANUARY 7, 2008**

Meeting was called to order at 7:30 p.m. by Chairman, John Warkentin

Officials Present: Trustees: John Warkentin, Jim Irmen, Dennis Tippie  
Fiscal Officer: William B. Cook

Visitors Present: Refer to list – 11 visitors

The Pledge of Allegiance was recited and a moment of silence was observed.

Enter proof of notice of this meeting posted and faxed to Swanton Enterprise on January 5, 2008.

Dennis Tippie has been sworn in as Swanton Township Trustee for term of office commencing January 1, 2008 to December 21, 2012.

The following were approved by the trustees on August 21, 2006 as part of the "Swanton Township Personnel Policies and Procedures:"

1. Personnel Policies and Procedures
2. Paid holidays for Swanton Township full-time workers

Motion by Dennis Tippie to elect John Warkentin Chairman and Jim Irmen as Vice Chairman for 2008. Seconded by Jim Irmen. Roll Call: Dennis Tippie, yes; Jim Irmen, yes; John Warkentin, yes. Motion carried.

Motion by Jim Irmen to:

1. To make all money on hand available for current expenses
2. To accept the amounts and rates as determined by the Budget Commission
3. That the township will pay \$75.00 per day for expenses at the Winter and Summer Convention, the Auditor of State Local Government Officials' Conference and required Auditor of State training classes for the fiscal officer, plus room expenses, but not room expenses at the summer convention if in an adjoining county and conference cost and transportation at the approved rate of \$.50.5 cents per mile to and from these conventions and training classes for the trustees and fiscal officer. No other per diem mileage or expenses will be paid for or reimbursed without prior approval by resolution of the trustees for any other seminar or function.
4. To ask for advance on taxes collected and have the chairman of the trustees sign that request.

Seconded by Dennis Tippie. Roll Call: Jim Irmen, yes; Dennis Tippie, yes; John Warkentin, yes. Motion carried.

Motion by Jim Irmen to set the Swanton Township Trustees' meeting schedule for 2008 for the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month with the exception of May 27<sup>th</sup>, which is a Tuesday. All meetings start at 7:30 p.m. This schedule will be posted in the Swanton Enterprise, the Key Shopper's News, and posted on the township website. Seconded by Dennis Tippie. Roll Call: Jim Irmen, yes; Dennis Tippie, yes; John Warkentin, yes. Motion carried.

Motion by Jim Irmen to approve the 2008 Temporary Appropriations as presented. Seconded by Dennis Tippie. Roll Call: Jim Irmen, yes; Dennis Tippie, yes; John Warkentin, yes. Motion carried.

Motion by Jim Irmen to resolve that Swanton Township have an annual program where there is a conversion of all accrued leave earned and paid during the year for full-time employees and comply with the Ohio Public Employees Retirement System regulations. Seconded by Dennis Tippie. Roll Call: Jim Irmen, yes; Dennis Tippie, yes; John Warkentin, yes. Motion carried.

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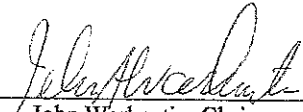
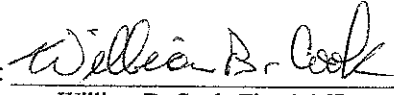
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The trustees initialed their approval of the December 2007 bank statement, received in 2008

Motion by Jim Irmien to designate the Farmers and Merchants State Bank as Swanton Township's depository for its funds and that the trustees go to that bank and sign the signature cards for the township's vouchers. Seconded by Dennis Tippie. Roll Call: Jim Irmien, yes; Dennis Tippie, yes; John Warkentin, yes. Motion carried.

Motion by Dennis Tippie to appoint Jim Irmien as the Swanton Township Lucas County Improvement Corporation (LCIC) designate. Seconded by John Warkentin. Roll Call: Dennis Tippie, yes; John Warkentin, yes; Jim Irmien, yes. Motion carried.

There being no objection, the meeting was adjourned by Chairman, John Warkentin at 7:42 p.m.

Signed:  Signed:   
John Warkentin, Chairman William B. Cook, Fiscal Officer